

Hiring Front of House Service Staff

We are a locally Chef owned and operated cafe located in the Wexner Center for the Arts on the OSU campus. Our focus is on sourcing local ingredients with fresh, seasonal preparations and sustainability is important to us. We have our own garden close to campus that we source from regularly. To learn more go to www.theheirloomcafe.com.

Hours of operation are Mon–Wed 8am–4pm, Thurs–Fri 8am–8pm. We are closed all major holidays, most weekends, and when the OSU campus is closed. We are open through the summer and Spring break. However we do close 2–4 weeks out of the year—usually during Christmas and July 4th week.

Requirements:

- We are looking for motivated, self-starters with a sense of urgency and positive attitude
- You will be trained as a cashier, food runner, Barista, opener and closer—must be able to perform all
- Must be available at least 3 weekdays. **Currently needed TUE, THUR, FRI—either 7:15–2:30 or 10:45–5**
- Some food/customer service experience required as we are very fast paced
- Catering experience a plus, but not necessary, as we do on site catered events

THIS IS A PERMANENT POSITION WITH HOURS THROUGHOUT THE SUMMER. MUST BE AVAILABLE TO WORK NEXT SCHOOL YEAR AS WELL WITH A MINIMUM AVAILABILITY OF 12–15 HOURS.

Can be 20 plus hours weekly. Perfect for OSU student or someone on a bus line & lives close to the campus area.

Please send your resume, date you are available to start, class schedule if in school and what hours you are available to kskaggs@theheirloomcafe.com. Or, you may apply in person at the cafe between the hours of 2:30–4:30pm Monday–Friday. We will email or call to set up interviews with qualified applicants.

Compensation: \$8.10 an hour + tips, along with a free shift meal daily and lots of coffee—catering is higher

Hiring Kitchen Staff (prep/line cooks)

Heirloom is a successful Chef owned & operated cafe located in the Wexner Center for the Arts on the OSU campus. Our focus is on sourcing local ingredients with fresh, seasonal preparations. Our menu changes 3 to 4 times a year. Sustainability is important to us. We have our own urban garden which is always expanding that we source from regularly. Heirloom is open Mon–Wed 8am–4pm, Thurs–Fri 8am–8pm. We are closed all major holidays, weekends, and when the OSU campus is closed. To learn more about us go to www.theheirloomcafe.com.

We are looking for long term people to compliment the rest of our amazing crew! Self-starters who can work independently are greatly desired. Sense of urgency a must, along with a positive outlook even when busy. Some experience necessary. Catering experience a plus as we do on site catered events. This position is perfect for someone who is on a bus line or lives close to the campus area.

Requirements & Job description:

- Must be available minimum of 3 days per week between the hours of 7am & 5pm (usually 7–8 hr shift)
- Periodically needed for pm events or shifts on Thursday or Friday as we do in-house catering
- Must be able to execute Hot line or Salad station at a fast pace, work clean and organized
- Normal opening and closing duties for station
- Part time position (full time for the right individual) 20–25 hours a week with limited hours in the summer

Compensation: competitive, free meal daily, paid vacation after a year even for part time—oh, and you get to work in a great environment!

Please send resume to kskaggs@theheirloomcafe.com or come in to fill out an application between the hours of 8am–10am or 2pm–4pm. We will call or email to set up interviews with qualified applicants.